



# **National Association of Civic Officers**

## **Scotland Regional Event Supporting Civic Excellence Across Borders**



📍 **Glen Pavilion, Pittencrieff Park, Dunfermline, KY12 8QH**

📅 **Tuesday 30<sup>th</sup> September 2025**

# Message from NACO Chair:

Dear Colleague

We are delighted to invite you to the **Scotland Regional Event** hosted by the **National Association of Civic Officers** – an opportunity to come together in support of civic excellence across Scotland and the northern regions.

This one-day gathering is more than just a meeting – it's a celebration of your work and a commitment to moving forward together. Designed specifically with you in mind, the event will focus on vital aspects of civic life, with key goals that include:

- **Professional Development** – expand your knowledge and hone your skills in civic protocol, event management and public engagement
- **Standardisation of Best Practice** – let's create a consistent and trusted approach to civic duties across councils. From mayoral support to ceremonial traditions, we'll explore what best practice looks like in Scotland
- **Networking and Collaboration** – build meaningful connections with fellow Civic Officers. Share your story, exchange ideas and strengthen the network that helps civic work thrive.
- **Problem Solving and Peer Learning** – tackle common challenges together. Hear how others have overcome obstacles and offer your own insights in a space designed for open and supportive dialogue.
- **Recognition and Motivation** – take a moment to be celebrated. Your role is essential to the fabric of local government, and this event shines a light on your contributions and dedication.

We believe that your voice, experience and energy are invaluable, and we sincerely look forward to you joining us. Whether you're newly appointed or have years of service under your belt, your presence will help shape the future of civic engagement across our Councils.

**Please save the date and prepare to be inspired**

We can't wait to welcome you.

Warm regards



Tracy Frisby

**Chair – National Association of Civic Officers**

# Timetable

Time	Activity	Host / Presenter
10:30 am	Registration Opens	
11:00 am	Welcome and Housekeeping	Provost of Dunfermline – Cllr Jim Leishman Chair of NACO – Tracy Frisby
11:15 am	<b>Workshop</b>	Facilitated by NACO Executive Members
12:20 pm	Discussion Group(s)	Facilitated by NACO Executive Members
1:15 pm	LUNCH	
1:50 pm	<b>Workshop</b>	Facilitated by NACO Executive Members
2:55 pm	Ceremonial Deaths Update (inc OLB)	Vice Chair NACO – Jim Babbington OBE, DL
3:40 pm	Closing Remarks	Vice Lord-Lieutenant – Fiona Robertson Chair of NACO – Tracy Frisby
4:00 pm	Event closes	

## Need to stay overnight.....

If you're planning to travel from afar, we've compiled a selection of nearby accommodation options to make your stay convenient and comfortable. Whether you choose a cosy guesthouse or a hotel closer to the venue, we hope your overnight stay adds an extra layer of enjoyment to your experience. And if you do decide to stay over, we'd love to welcome you to join us for an informal dinner that evening – an excellent chance to relax, connect and start the conversation in good company. Just drop us a line to let us know.

### **Pitbauchlie House Hotel:**

[Pitbauchlie House Hotel, Accommodation in Dunfermline, Fife, Scotland, UK](#)

### **The City Hotel:**

[The City Hotel | Hotel In Dunfermline | Hotel Deals](#)

### **Best Western Plus Keavil House:**

[Best Western Plus Keavil House Hotel | Hotels in Dunfermline](#)

### **The Adamson Hotel:**

[The Adamson Hotel](#)

While links have been provided to the hotels direct websites, all the accommodation above can also be booked through **Booking.com**

## How to book.....

The Executive very much hopes that you will be able to attend this event and to do so, please [click here](#) and complete the Booking Form

If you have any queries concerning booking, please contact [secretary@naco.uk.com](mailto:secretary@naco.uk.com)

### ***And finally – the delegate fee***

The fee covers attendance for the whole day, all refreshments and a buffet lunch.

Because of NACO's commitment to value for our members, we are delighted to offer this event at a delegate rate of only **£95.00**.

Click below to secure your place

