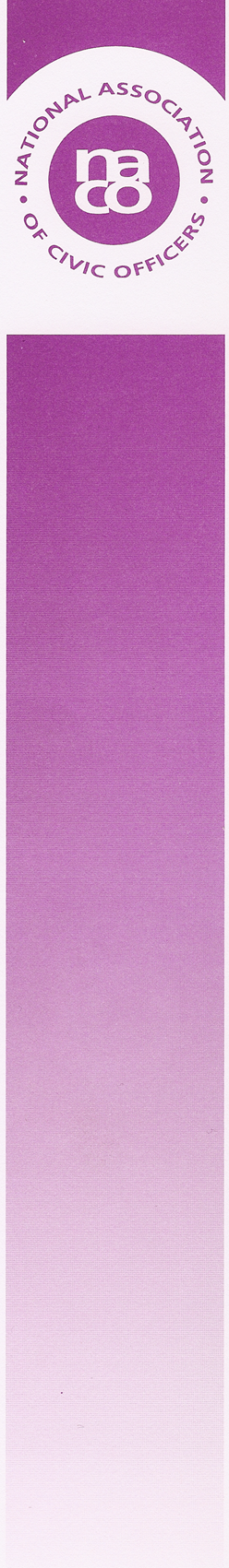
**NATIONAL ASSOCIATION OF CIVIC OFFICERS**



**naco.uk.com**

**TRAINING EVENT**

**Training Event, AGM and Awards Ceremony**

**Thursday 30 and Friday 31 March 2017**

**BOOKING FORM**

Please complete and return by e-mail to: [info@naco.uk.com](mailto:info@naco.uk.com) By maximizing the use of e-mail communication for all aspects of the event, costs, and hence the fee, is kept to a minimum.

**LOCAL AUTHORITY: **

**DELEGATE 1\*** Name: 

E-mail address: 

Job Title: 

Telephone No: 

**DELEGATE 2\*** Name: 

E-mail address: 

Job Title: 

Telephone No: 

* Any Purchase Order Number to be quoted by NACO 

**When we receive a booking form** we will send you an invoice and a form from which to make your workshop selection**.**  Please inform us of any dietary requirements. There is excellent access for disabled delegates

**TERMS AND CONDITIONS**

**The fee is £150 for each delegate. NACO is not registered for VAT purposes**

This booking form is a contract between your Authority and the National Association of Civic Officers and is subject to cancellation charges at the following rates: 7 – 14 days before the date of the conference 50% of fee; 1-6 days before the date of the conference 75% of fee; non arrival full fee. Notice of cancellation to be confirmed to [info@naco.uk.com](mailto:info@naco.uk.com)